Department of Juvenile Justice Grants Branch

# FY2022 Title II Formula Grant Subaward Applications

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JUSTICE AND PUBLIC SAFETY CABINET

Justice & Public Safety Cabinet
Secretary Keith Jackson

# TODAY'S GOAL

To INFORM potential applicants and PROVIDE **knowledge** and **resources** to successfully apply for Title II subawards

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# LEARNING OBJECTIVES

- Gain a greater understanding of the Title II Formula Grant subaward application process
- Assess organizational eligibility
- Recognize application requirements
- Identify elements of a successful application

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The Formula Grants Program is authorized under the JJDP Act of 1974, as amended in 2018. The JJDPA was reauthorized in 2018 by Congress and another reauthorization was submitted to Congress in the Fall of 2024.

OJJDP's Formula Grants Program supports state and local delinquency prevention and intervention efforts, and juvenile justice systems improvements.

Within the program purpose areas, states can provide job training, mental health and substance use treatment, community-based programs and services, reentry/aftercare services, and school programs to prevent truancy.

OJJDP provides funds directly to states to help them implement comprehensive juvenile justice plans based on the needs in their jurisdictions.

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# ELIGIBLE APPLICANTS

Organizations and Programs that are eligible to apply for Title II Funds:

- Organizations and programs that address juvenile delinquency prevention
- Units of State and Local Government
- Public and Private non-profits- including faith-based and community organizations
- Program should serve children up to age 18

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# *SAM UNIQUE ENTITY IDENTIFIER (UEI)*

- If you have applied for other federal grants, you already have a SAM UEI.
- First Grant? You will need to apply for a System for Award Management number (SAM) Unique Entity Identifier (UEI) at SAM.GOV
- Here is a helpful video to walk through the SAM UEI request process- How to Get a Unique Entity ID

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## Welcome to the online Grants Management System - IGX!

Because this is a new online management system, all organizations will need to register with the system.

**Steps to Get Started:**

- The initial Registration for your organization must be completed by an Authorized Official (AO) for the organization
- Once the AO registers the organization, they will receive an email *Notification of Access Approval* from the online systems administrator
- The AO can then designate access to your organizational account for additional staff members as they deem appropriate

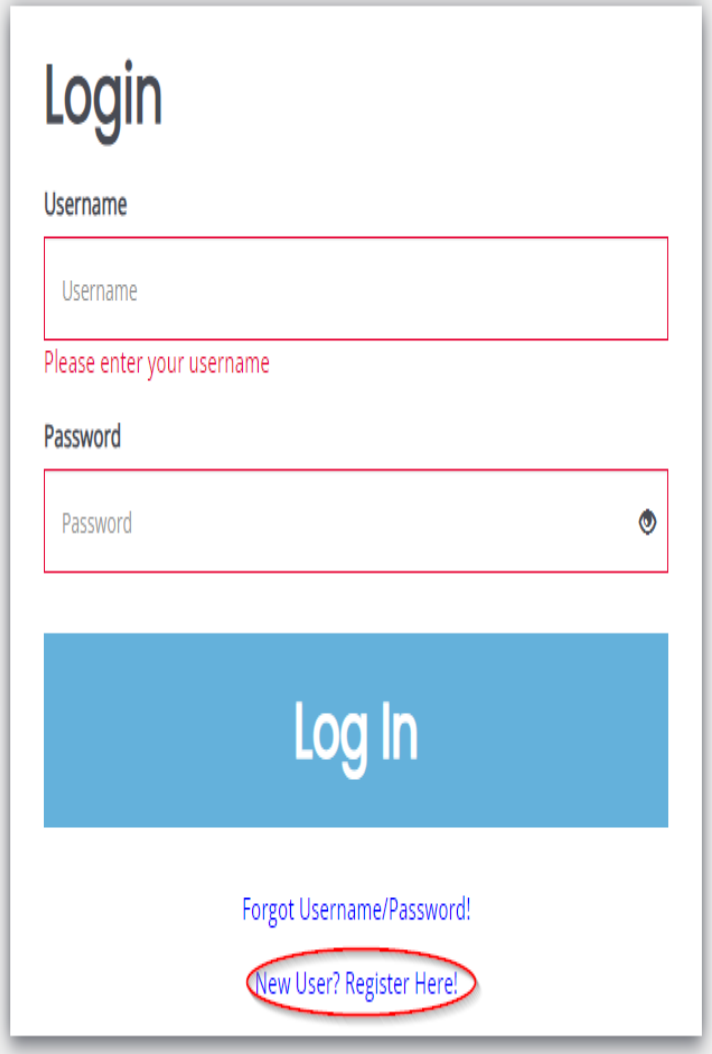
To visit our official Kentucky Justice and Public Safety Cabinet | GMD grants website, click the following link: https://justice.ky.gov/Departments-Agencies/GMD/

Helpdesk: jusigx@ky.gov

Note: The system times out and returns to the login screen after 20 minutes of inactivity.

## Announcements

The 2024 NAS Notice of Funding Opportunity (NOFO) is now available.
click here to view and download the NOFO.

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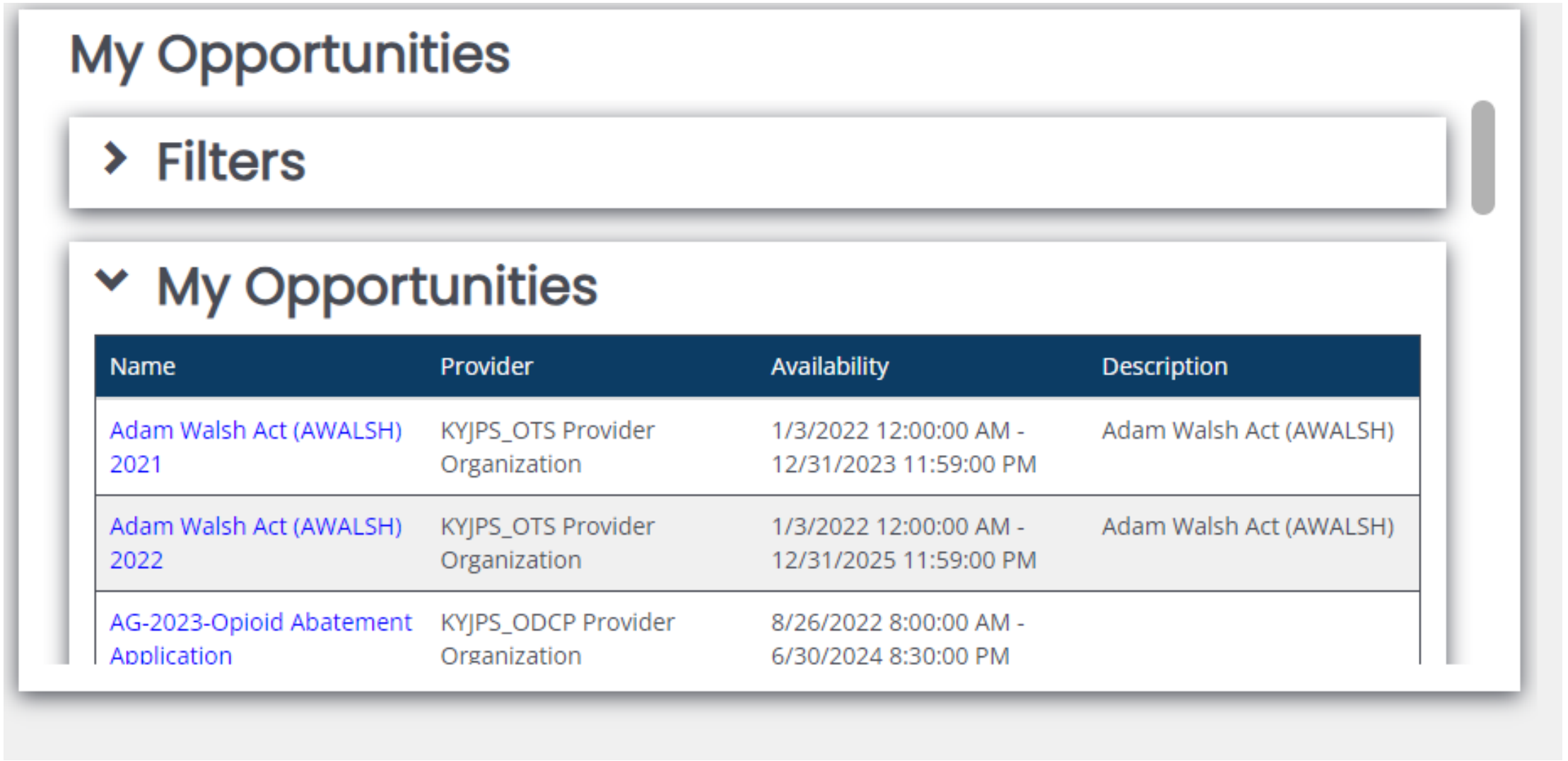


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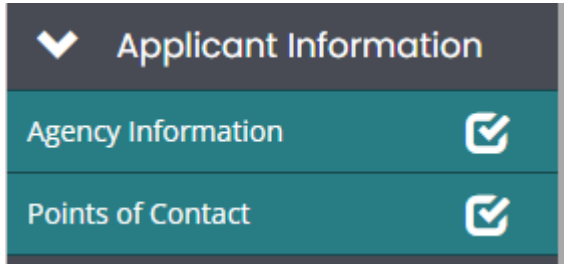


✓ **Agency Information-**

- Entity Legal Name
- Entity Business Information
- Contact Information

✓ **Points of Contact-**

- CEO/Agency Rep
- Project Director
- Financial Officer

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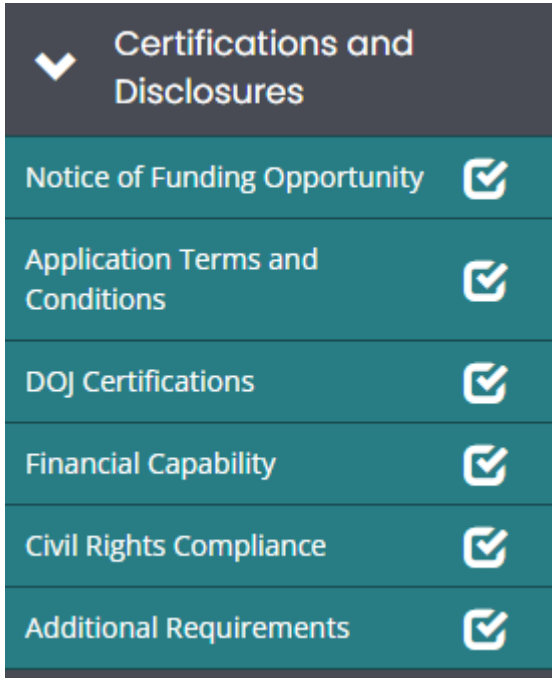


- ✓ **Notice of Funding Opportunity**
  - Solicitation
- ✓ **Application Terms**
- ✓ **Certification**

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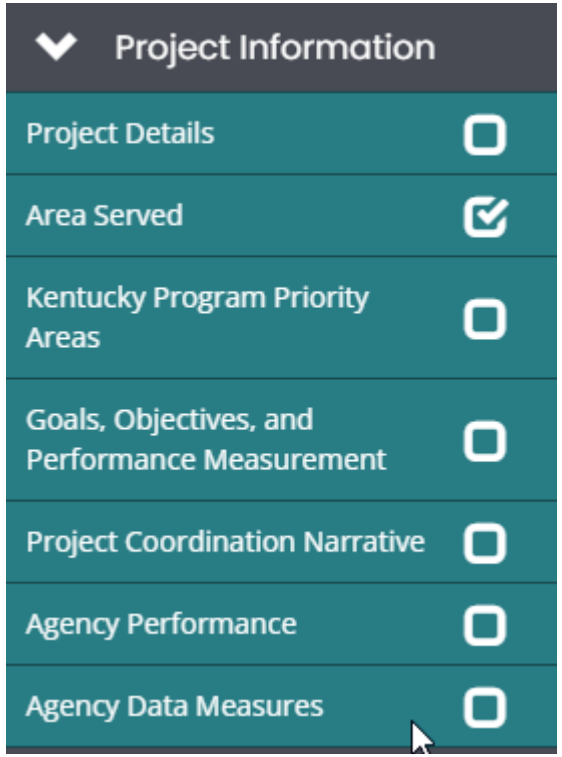


- ✓ **Project Details**
  - Provide detailed and informative descriptions for each prompt. Follow closely the content instructions provided within the notice of funding opportunity.
  - Applicants are strongly encouraged to paste content into the text fields from a word processing document.
- ✓ **Area Served**
  - Indicate the county(ies) in which the project will be conducted by selecting the appropriate county(ies)
- ✓ **KY Program Areas**
  - Check all Program Areas that apply
- ✓ **Goals, Objectives, and Performance Measures**
- ✓ **Project Coordination Narrative**
  - Describe in detail, how Letters of Support substantively contribute to the project.
- ✓ **Agency Performance**
- ✓ **Agency Data Measures**

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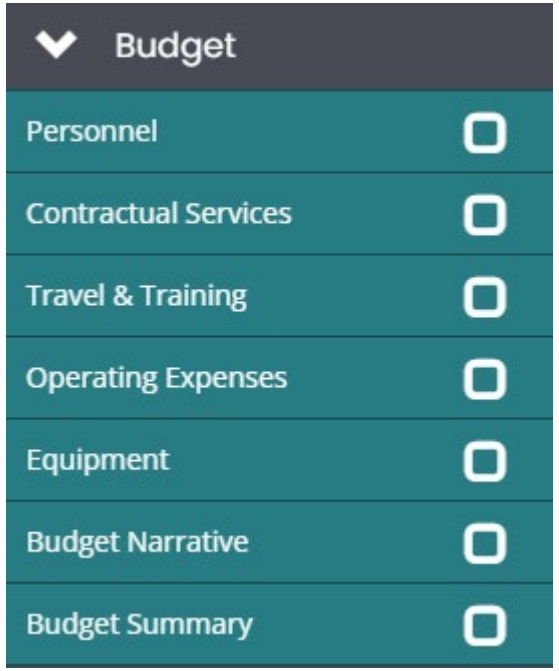


## ✓ Budget Narrative

- Provide a narrative detailing calculation methods and necessity of all project costs listed on budget forms.
- You may enter text directly into the field or copy and paste from an existing document.

## ✓ Budget Summary

- Populates automatically
- PLEASE REVIEW then SAVE

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# Tips and Tricks for Success

- Read and Re-read the solicitation
- Complete the application offline
- Create Check-lists
- Reuse what you can
- Assume application reviewers don't know your work

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# Tips and Tricks for Success

- Use exact language
- If something is not applicable to your solicitation, it is best to include a document or statement to this effect
- KISS- Keep it Simple Silly
- REVIEW applications before submitting

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What details do we need to consider for this proposal?

Does my organization have sufficient capacity to manage this award?

Do I know enough about the issue? Are there subject matter experts that I can collaborate with?

Is this project something that can be realistically achieved in the time available?

Do we have sufficient flexibility to adapt to the inevitable changes that will be part of this effort?

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Who should realistically direct the efforts on this project?

What does my participation entail?

Do I have others who also need to participate in the project design and/or implementation?

Does my project make sense logically, and does my project plan convey all the needed information?

Can my agency realistically sustain their participation in this effort when the project period ends?

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# GRANTS 101- CONTACT US

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## *IMPORTANT LINKS*

**Juvenile Justice Advisory Board –** www.jjab.ky.gov

**Grants Management System- IGX-** www.kyjusticeigx.intelligrants.com/IGXLogin

**Office of Juvenile Justice and Delinquency Prevention-** www.ojjdp.ojp.gov

**Code of Federal Regulations 2 CFR 200 eCFR-** www.ecfr.gov

**DOJ Grants Financial Guide-** www.ojp.gov/funding/financialguidedoj/overview

**OJJDP Model Program Guide-** https://ojjdp.ojp.gov/model-programs-guide/home#07byc

**OJP Crime Solutions-** https://www.crimesolutions.ojp.gov/

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