



**Juvenile Justice Advisory Board
December 15, 2016
12:00am-4:00pm – Business Meeting
Administrative Office of the Courts – Frankfort, KY**

MEMBERS PRESENT: Emmaleigh Barnes, Mary Lou Cutter, Robert Douglas, Glenda Edwards, Jacinda Lewis, Beth Maze, Jay Miller, Kaye Templin, Kimberly Shumate (via conference call), Christina Weeter

MEMBERS ABSENT: Antoine Boylston, Ben Deaton, *Preston Elrod, Chelsea Harl, Michelle Kilgore, Marty Lanus, Sam Marra, Edward Palmer, Nancy Pfaadt, Jan’a Prater

DESIGNEES: Rebecca Gibson for Amy Milliken, JR Hopson for Rachel Bingham, Laken Gilbert Albrink for Gerina Whethers

GUESTS: Troy Brock (Department of Pupil Personnel), Donna Deal (KDE), Ida Dickie (Spalding University), Dr. Greg Finkboner, Dalton Gordon, Julie Gordon, Whitney Hayse (Protection and Advocacy), Captain Greg Jones (Covington Police Department), Rick Stiltner (Menifee Co. Judge Exec), Suzanne Hopf (SEJAY, reporting out for Edward Palmer)

STAFF: Tracy Barnes, Pam Blevins, Jennifer Withrow, Theresa Wolcott

Agenda Item	Discussion	Action Taken/Needed
WELCOME/ MEETING SUMMARY	<ul style="list-style-type: none">• Jacinda Lewis called the meeting to order.	

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Kentucky Spirit of Youth Award	<ul style="list-style-type: none"> DJJ Commissioner Cockerell spoke regarding the KY Spirit of Youth award; Dr. Jay Miller (nominator) presented the award to recipient Dalton Gordon. 	<ul style="list-style-type: none"> Congratulations Dalton!
<p>Special Presentation</p> <p>Kentucky Partnership for Families and Children (KPFC)</p>	<ul style="list-style-type: none"> Jacinda Lewis introduced Kentucky Partnership for Families and Children (KPFC) Executive Director Carol Cecil. Jacinda reminded members that in June, the SKY awarded 4 scholarships to allow additional families and youth to attend the KPFC annual Youth/Parent Conference. As a JJAB requirement for receiving JJAB funding, Carol Cecil attended to report out about KPFC. Brandon Kelley, KY youth move member, also spoke to the board about his experiences with KPFC from a youth standpoint. 	<ul style="list-style-type: none"> Carol passed out brochures on KPFC and information about their 13th annual Youth/Parent Conference tentatively scheduled for June 16-18, 2017. March is the KY Youth Leadership Academy. Let Carol know if any youth are interested.
MEETING MINUTES	<ul style="list-style-type: none"> Jacinda Lewis welcomed everyone to the meeting and introductions were made. Jacinda asked the members to review the September minutes. No discussion. 	<ul style="list-style-type: none"> Jay Miller made a motion to approve the minutes. Bob Douglas seconded the motion. Motion passed.

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Subcommittee Report outs		
<p>Executive Subcommittee</p>	<ul style="list-style-type: none"> • Jacinda Lewis reported out for the Executive Subcommittee. As of today, no member appointments have been made by the Governor. Jennifer Withrow reported that DJJ leadership continues to be in contact with the Governors’ office, and Boards and Commission members to emphasis the importance of remaining in compliance as a State with the OJJDP and board membership. Jennifer also reported that she continues to work with OJJDP regarding potential penalties for being out of compliance. • Jacinda asked that members refer to the Strategic Plan and noted that Jennifer had added a “progress” box to each subcommittee section on the strategic plan, to make it easier to keep track of progress. • Jacinda announced the members running for chair; Jennifer passed around voting slips. Jacinda reminded attendees that only members were permitted to vote. 	<ul style="list-style-type: none"> • Jay Miller was elected as chair. Jacinda Lewis was elected as vice chair. Appointments will be effected January 2017 for two years.
<p>SEJAY</p>	<ul style="list-style-type: none"> • Suzanne Hopf (SEJAY member), reported out for SEJAY. Suzanna discussed the Implicit Bias training in which Pastor Palmer is involved. 	<ul style="list-style-type: none"> • Email invites have been sent out for 2 trainings in January

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SKY	<ul style="list-style-type: none"> Emmaleigh Barnes, Chair, provided an update. The SKY conference was held September 20 in NKY. Over 100 people attended, from SROs, police, FRYSC, community mental health providers, to be trained on topics on Human Trafficking, Schools (SRO and FRYSC), Trauma, Disabilities, and Police training. Feedback was positive and participants requested additional training. SKY will work with Outreach and Networking members on an upcoming event. 	<ul style="list-style-type: none"> Refer to Strategic Plan progress updates
COMPLIANCE	<ul style="list-style-type: none"> Emmaleigh Barnes, Chair, provided an update. A lot of progress has been made on the Compliance goals. 	<ul style="list-style-type: none"> Refer to Strategic Plan progress updates
OUTREACH AND NETWORKING	<ul style="list-style-type: none"> Emmaleigh Barnes reported out for chair, Jan'a Prater. A request was received to partner with Catholic Charities on the Human Trafficking Summit in March as a co-sponsor. The subcommittee is proposing \$1,000 for conference supplies and scholarships. \$500 should cover the cost of any potential scholarships (the cost is \$25 per person). Catholic Charities based that estimate off of how many requests for scholarships they received last year at the Louisville HT Summit. This year, the Conference it will be held in Georgetown on March 2. The remainder will be used to purchase folders, labels, handouts, etc. for the participants. If approved, the HT Program Director at Catholic Charities (Marissa Castellanos) has agreed to come to a meeting to report out about the summit. 	<ul style="list-style-type: none"> Kaye Templin made a motion to approve the request to use \$1000.00 to be a co-sponsor of the Human Trafficking Summit. Bob Douglas 2nd the motion. Motion Passed.
CAPACITY BUILDING	<ul style="list-style-type: none"> No report. Beth Maze reported that the committee had a plan established to conduct trainings with Police office, and a pilot had been done in Lexington, however, the committee was then moved in a different direction to do trainings for RIACs and SIACs. Jennifer noted that the board had approved for Rachel Bingham to move forward with planning the trainings, but had not submitted any information since that approval, and no meetings had taken place. 	<ul style="list-style-type: none"> Jennifer will send a coordinating email in January to schedule a committee meeting to help the committee move forward.

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RESOURCE MANAGEMENT (GRANTS)	<ul style="list-style-type: none"> • Bob Douglas reported out for the subcommittee. Jennifer Withrow reported that all initial site visits were conducted. Jennifer shared that each sub-grantee has been scheduled to attend a further board meeting to allow board members a better understanding of each sub-grantees program. 	<ul style="list-style-type: none"> • 1st Quarter progress reports are due January 15th. Jennifer reported that she would try to have everything ready for the January 19th board meeting, but if not, the reports would be ready for the February meeting.
ADVOCACY	<ul style="list-style-type: none"> • Jay Miller was recently appointed chair and will be looking at the goals and objectives plan and scheduling a committee meeting. 	
Information and Data	<ul style="list-style-type: none"> • Mary Lou Cutter, Chair, reported out for the committee 	
Member Updates	<ul style="list-style-type: none"> • Jacinda reported that at the September meeting, there was a lot of discussion about members wanting to know about relevant things board members were doing, so a member update section was added to the agenda. This is a chance for members to make announcements about upcoming conference, special events, etc. • Theresa Wolcott reported out on JDAI – JDAI has moved into Hardin County, and they are working on the push to get it into Kenton County. They are utilizing the detention risk screening. • Bob Douglas reported that KY SRO state Conference is June 20-21. • Kaye Templin reported that Nancy Pfaadt had attended a TOT on Suicide Prevention, Sources of Strength. Jennifer reported that it was a program funded by a grant through the Dept. of 	<ul style="list-style-type: none"> • Members can share information with Jennifer to send to the board.

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	<p>Behavioral Health and would send out more information to anyone interested.</p> <ul style="list-style-type: none"> • Laken Albrink reported that January 11 is Human Trafficking Day at the Capital. There will be survivors present. They have been working on training hotel staff. Partnering with Truckers Against Human Trafficking. • Christina Weeter reported that they are having their Persistence to Graduation June 14-15 in Lexington. Focus is on Dropout prevention, reengagement, truancy issues. An interagency workgroup was formed to focus on truancy for any reason. Meets every 4-6 weeks. Discussion regarding homebound and homeschooling issues seen across the state. 	
OJJDP update	<p>Jennifer Withrow, JJ Specialist, reported:</p> <ul style="list-style-type: none"> - Title II 2013, 2014, 2015 Annual reports have been completed and submitted to OJJDP. - Title II 2012 close out report; the program side is complete. The financial side will be completed by December 29. - The JJDPA was not reauthorized. - OJJDP has reported that they have moved the date that the Title II solicitation is due from June 30, to potentially March or April. They have not set the actual due date yet. Jennifer reminded members to be on the lookout for requests for agency specific information when the solicitation is released. - The JJAB 2015 annual report was submitted up the chain, and is currently with the Justice Cabinet staff who handles approval of media/publications. We hope to have the approval soon so that can then be submitted to the governor. Jennifer asked if members wanted a hard copy or electronic copy. Members stated they preferred an electronic copy. - Discussion regarding the status of board members whose terms expired but are waiting for potential reappointment. 	

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	<p>Jennifer reported that there are different legal interpretations, so the answer is unclear.</p> <ul style="list-style-type: none"> - Jennifer is working on creating a JJAB Membership handbook that will be given to each board member. This will cut down on copies needing to be made for each meeting. Members are expected to bring the handbook to each meeting. Jennifer will work on having the handbooks ready for the January or February meeting. 	
BUDGET	<ul style="list-style-type: none"> • Tracy Barnes referenced the budget handout. FY 2012 money was completely expended. SAG expenses will now be from the FY 2013 award. For sub-grantee costs, ATD is coming out of 2014 (this is the last funding cycle and will end Sept 30, 2017) and Prevention grants are coming out of 2015. 	
COMPLIANCE MONITORING REPORT	<ul style="list-style-type: none"> • Jennifer Withrow provided a copy of Sara Redfield’s annual report. States are still waiting on compliance guidance for proposed changes regarding what states will be required to monitor. 	
Meeting Adjourned	<ul style="list-style-type: none"> • No further business. Jacinda adjourned the meeting. 	
UPCOMING MEETINGS	<ul style="list-style-type: none"> • February 16 – 12:00pm-4:00pm - AOC 	